

TAHITIAN VILLAGE PROPERTY OWNERS' ASSOCIATION
P.O. BOX 636, BASTROP, TEXAS 78602, (512) 321-1145
TVPOA BOARD MEETING MINUTES

The regular board meeting of the Board of Directors of the Tahitian Village Property Owners' Association – 7:00 P.M., Tuesday, November 19, 2019
120 Corporate Dr., Bastrop, Texas 78602

TVPOA Board Members Present:

Jan Schwindt, Jan Kuchel, Mary Jo Creamer, Don Fannin, David Carter, and Stacy Savage

Board Members absent: None

Association Manager: Amanda Homesley

Association Assistant Manager: Tiffany Ferguson

PUBLIC PRESENT: Scott Ferguson, Lois Hornbuckle, Gwen Winter, Jo Egitto, Marianna Hobbs, Erika McDonald, Donald Fee, Dawn Henderson, Michele Plummer, Greg Stigall, Jim & Shona Gary

MEETING CALLED TO ORDER: Meeting was called to order at 7:00 p.m. by President Jan Schwindt.

She announced that meeting minutes are recorded to accurately transcribe meeting minutes and they will be deleted no later than 2 weeks from the meeting date.

SECRETARY'S REPORT – Amanda Homesley:

The minutes of the regular meeting of the Board held on October 15, 2019, were presented.

Jan Kuchel made a motion to accept the minutes as presented.

David Carter seconded the motion. A vote was taken. 4 votes yes, Stacy Savage abstained. Motion passed.

OPEN FORUM/PUBLIC COMMENT:

Jo Egitto @ Mamalu wanted to know if the records process was completed? And are there any other dates?

Jan Schwindt stated its not done by any stretch of the imagination.

Mary Jo Creamer stated 2 boxes were done.

Lois Hornbuckle @ Mahalua stated approximately 1% were done.

There will be future dates and they will notify Amanda to send out an email to the Committee members.

As of right now, no other date has been set because Thanksgiving is next week.

Don Fee @ Pali asked are they scanning these records before they shred them?

Jan Schwindt stated, there is no shredding being done. The Records Retention Committee is only reviewing the records at this time. There is a Records Retention criteria list and the Committee is keeping a log of the files they have determined need to be destroyed. They will present those logs to the Board/Committee. The destruction would happen after that.

Don Fee asked if that criteria is available.

Jan Schwindt stated yes, get with Amanda and give her your email address.

Lois Hornbuckle @ Mahalua stated they are also doing a log for items that are being kept. So, every box should have a sheet with it.

Stacy Savage stated she is glad that it is structured, and they are moving forward in this manner.

TREASURER'S REPORT

1. Discussion and possible approval of October financials.

Mary Jo Creamer made a motion to accept October financials. Stacy Savage seconded the motion. A vote was taken, and the motion passed unanimously.

2. Discussion and possible approval of 2020 budget.
Proposed 2020 budget was discussed.
Tabled so changes mentioned can be re-worked and presented at next months meeting.

OLD BUSINESS

1. **ACC Report** – Report given by Amanda Homesley
2. **Touring/Violation Report** – Report given by Amanda Homesley
3. Discussion and possible action on Board/Committee Policies and Procedures.

Board/Committee Policies and Procedures were discussed. Jan Schwindt presented her changes. Amanda will make the changes presented and email them to ACC and POA.
Tabled until the next meeting so changes can be made to the document.

NEW BUSINESS

1. Discussion and possible action on Clean Sweep proposal.

A resident made a proposal wanting to take computers, tablets, cell phones and batteries from the Clean Sweep event.

Amanda stated we already have a protocol. We will need to change protocol to membership stating we now take these items. If/when the resident changes their mind, then would have to change protocol and notify membership again.

Lois Hornbuckle @ Mahalua asked if there was a liability of what could be left on the computers.

Jan Schwindt and Don Fannin agreed with the liability issue.

Stacy Savage suggested the TVPOA educate residents about the Texas State law that requires manufacturers of televisions, computers and peripherals to take back and responsibly recycling electronic waste for free to the consumer. She also volunteered to write a blog about this issue for the upcoming newsletter.

Mary Jo Creamer made a motion that we do not accept electronic hazardous items that were discussed for Clean Sweep. Don Fannin seconded the motion. A vote was taken, and the motion passed unanimously.

Executive Session:

The POA entered an Executive Session at 8:04 pm.

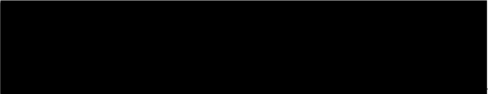

The POA reconvened in regular session at 8:27 pm.

Mary Jo Creamer made a motion that the POA pay for ½ of the Association Managers health insurance premium effective January 1st, 2020 and Amanda will no longer be required to pay her 15%. Jan Kuchel seconded the motion. A vote was taken, and the motion passed unanimously.

There being no further business,

Don Fannin made a motion to adjourn. David Carter seconded the motion. A vote was taken, and the motion passed unanimously.

Meeting was adjourned at 8:30 p.m.

	<u>12/17/19</u>
Mary Jo Creamer – TVPOA Secretary	Date
	<u>12/17/19</u>
Amanda Homesley - Association Manager	Date